



Schenectady City School District

Registrar's Office:

600 McClellan St

Schenectady, NY 12304

Phone: 518-370-8101 ext. 28116 Fax: 518-370-8214

ID # \_\_\_\_\_

Family # \_\_\_\_\_

**STUDENT REGISTRATION CHECKLIST**

# Welcome to Schenectady!

## **Items you will need for registration:**

**Evidence of Student Age (Copy of a Birth certificate, passport)**

**Evidence of Custody (Custody papers if parents are living apart or with guardian)**

**Evidence of Immunization (record signed by physician or medical/religious exemption)**

**Evidence of Address Verification (utility/phone bill, Cable bill, furniture rental agreement or payroll check ) Proof must be within 30 days.**

**Copy of Current physical if Kindergarten Student (Must be within one year)**

**Picture ID for the parent or guardian**