

# Schenectady City School District

## 2019-2020 Payroll Schedule

If a school is closed on any pay date, checks will be sent to the schools unless, the Building Administration makes arrangements for the checks to go to their sister school or to remain at Central Office.

Per diem substitute paychecks are mailed, unless other arrangements are made.

PAY DATES	# of Chks remaining	NOTES	Extra-time, OT, Substitute, Other non-contractual time table			
			Time period worked			Timesheet due to Business Office
07/05/19	26	First regular paycheck for 12 month employees.		to		
07/19/19	25	SEP pay (7/8 to 7/12) 1 of 4 for Summer School Administrators Payout of unused vacation for O&M, MC, MMA	7/1	to	7/7/2019	07/15/19
08/02/19	24	SEP pay (7/15 to 7/26) 2 of 4 for Summer School Administrators	7/8	to	7/21/2019	07/29/19
08/16/19	23	SEP pay (7/29 to 8/2) 3 of 4 for Summer School Administrators	7/22	to	8/4/2019	08/12/19
08/30/19	22	4 of 4 for Summer School Administrators. Fall Coach pay begins - 6 checks for JV & Varsity 5 checks for Modified No Health Insurance/TSA and TRS loans deductions	8/5	to	8/18/2019	08/26/19
09/06/19	n/a	First Friday payment only: SFT (\$500) & Para (\$200) <b>**LIVE Paycheck --- No direct deposit **</b>				
09/13/19	21	First regular paycheck for 10 month employees. Paras: 4 day paycheck and summer health insurance deduction begins	8/19	to	9/1/2019	09/05/19
09/27/19	20	Paras: 7 day paycheck	9/2	to	9/15/2019	09/19/19
10/11/19	19	Paras: 9 day paycheck until end of school year SFT Dues and Vote Cope deductions begin (19 checks)	9/16	to	9/29/2019	10/03/19
10/25/19	18		9/30	to	10/13/2019	10/17/19
11/08/19	17		10/14	to	10/27/2019	10/31/19
11/22/19	16	Winter Coach pay begins - 8 checks for JV & Varsity; 7 checks for Modified	10/28	to	11/10/2019	11/14/19
12/06/19	15		11/11	to	11/24/2019	12/02/19
12/20/19	14		11/25	to	12/8/2019	12/12/19
01/03/20	13	Recess Week- Checks at Central Office	12/9	to	12/22/2019	12/26/19
01/17/20	12		12/23	to	1/5/2020	01/09/20
01/31/20	11	Health Insurance Buy-out paid No Health insurance/TSA or TRS loan deductions	1/6	to	1/19/2020	01/23/20
02/14/20	10		1/20	to	2/2/2020	02/06/20
02/28/20	9		2/3	to	2/16/2020	02/20/20
03/13/20	8	Spring Coach pay begins - 6 checks for All levels	2/17	to	3/1/2020	03/05/20
03/27/20	7		3/2	to	3/15/2020	03/19/20
04/09/20	6	Summer medical insurance deductions begins - 6 checks (except SFT-Paras)	3/16	to	3/29/2020	04/02/20
04/23/20	5	Recess Week- Checks at Central Office	3/30	to	4/12/2020	04/16/20
05/07/20	4		4/13	to	4/26/2020	04/30/20
05/21/20	3		4/27	to	5/10/2020	05/14/20
06/04/20	2		5/11	to	5/24/2020	05/28/20
06/18/20	1	Final check for most 10, 11 and 12 month employees. Teachers of tomorrow stipend.	5/25	to	6/7/2020	06/11/20
TBD	n/a	Final "clean up" extra-pay, sub pay, and health insurance opt out payment <b>Paras:</b> final paycheck <b>**LIVE Paycheck --- No direct deposit **</b>	6/8	to	6/21/2020	06/25/20